



Ounsdale High School

Specialist Arts College and Sixth Form

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Christine Brown MBA NPQH
Headteacher



arts colleges



Comenius



*'Creative learners
making excellent
progress'*

November 2009

Dear Parents

GCSE PRESENTATION EVENING 2009

This year's presentation of Certificates and Prizes will be held on **Wednesday 25 November at 7.00 pm** in the School Hall.

Whilst it is compulsory for all Year 12 Students to attend, should you wish to join us could you please **complete the slip below and return it via your son/daughter to Ree Hickman in the School Office by no later than Wednesday 11 November**. Please note that seating is limited and is by ticket only. Tickets will be allocated and sent home via your son/daughter.

Please ensure that you complete the slip below and return it by the closing date as places cannot be guaranteed after that date.

Refreshments will be served in the dining room for all certificate/prize winners and parents following the presentation.

Please note that your son/daughter will need to arrive and be **seated by 6:30pm at the latest**. Any student arriving after this time will not be presented with their certificates during the ceremony.

If for any reason you cannot attend on the evening, please telephone the school so that your seats can be reallocated.

Yours sincerely

Christine Brown
Headteacher

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GCSE PRESENTATION EVENING 2009

To: Ree Hickman, PA to Headteacher

Request for Guest Ticket/s

PUPIL NAME: TUTOR GROUP:

Number of guest tickets required: 0 1 2 (Please circle the relevant number)

Signed Date